

JACOBS ENGINEERING GROUP INC.

Contract No. DACA85-95D-0018

Project: Annette Island 05M314

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DC#AKT-J07-05M314-G01-0007

Confirmation of:	<input type="checkbox"/> Conference	Date Held: 2 Mar 99	1:30 pm (Alaska)
	<input checked="" type="checkbox"/> Teleconference	Date Issued: 5 Mar 99	
	<input type="checkbox"/> Other:	Recorded By: Rachel August	
		Place: Anchorage, Alaska	
Subject: Annette Island MOU Work Group Bi-Weekly Status Meeting			

Participant	Organization	Phone
Abadie, William	U.S. Army Engineer District-Alaska	907-753-2736
Beauchamp, Suzanne	U.S. Army Engineer District-Alaska	907-753-5559
Benediktsson, Cathy	Federal Aviation Administration	
Benson, Jeff	Metlakatla Indian Community Environmental	907-886-4200
Beyette, Garth	Federal Aviation Administration	907-271-3355
Boynton, June	Bureau of Indian Affairs	503-231-6749
Deering, Bob	U.S. Coast Guard	907-463-2440
Denfeld, Duane	U.S. Army Engineer District-Alaska	907-753-5654
Dillon, Chris	Jacobs Engineering Group	907-563-3322
Dokoozian, Lyn	Jacobs Engineering Group	907-563-3322
Fawcett, Arthur	Metlakatla Indian Community Environmental	907-886-4200
Gillihan, Heather	U.S. Army Engineer District-Alaska	907-753-5656
Holley, Mike	U.S. Army Engineer District-Alaska	907-753-2777
Jean, Lucy	Federal Aviation Administration/JALCO	907-271-5225
Renk, Russ	Federal Aviation Administration/NISC	907-271-3294
Ridolfi, Callie	Ridolfi Engineers	206-682-7294

MEETING MINUTES

Action Required By	Item
	<p>This was the scheduled biweekly meeting. The following agenda was presented:</p> <p>1.0 C3 Plan Update</p> <p>2.0 Status of Action Items</p> <p>3.0 New Issues/Action Items</p> <p>4.0 OSWER Update</p> <p>5.0 Next Teleconference</p>
1.0	<p>C3 Plan Update</p> <p>The revised C3 Plan was delivered today to USAED and FAA. Additional work is needed on the plan: FAA has some revisions to make, and Boynton has issues with the BIA portions of the plan. A teleconference is scheduled for 9Mar 99 at 2:00 pm to discuss revisions to the plan. Jacobs will e-mail confirmation to the participants in advance. Renk said FAA will provide comments and text revisions before the teleconference.</p>

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<p>Jacobs Renk</p>		<p>Deering said he was told to participate as much as he can, with no budget. He must get signature approval from USCG. He also said that because USCG is chronically underfunded for environmental sites, some wording in the plan may need revision. He has no problem with going to Senator Stevens.</p> <p>A discussion ensued regarding whether to send a copy of the plan to the Department of Commerce (DOC) as a courtesy; how to approach them; and how to indicate DOC sites in the tables. DOC is listed as the owner of Site 20, which will cost \$500,000 to remediate. Renk previously spoke to the National Weather Service, which is part of DOC.</p> <p>The Hammer Awards were held today. This award is one of Vice President Al Gore's initiatives. Beauchamp said USAED received awards for the Akutan Island Project and for the C3 Plan process. A copy of the Annette Island C3 Plan was given to Lisa Mallory of Gore's NPR Reinventing Government group. Mallory will take the copy back to Washington D.C.</p> <p>Action:</p> <p>Confirm teleconference of 9 Mar 99 via e-mail.</p> <p>Provide C3 Plan revisions to Jacobs prior to the 9 Mar 99 teleconference.</p>
	<p>2.0</p>	<p>Status of Action Items</p> <p>The following action items were compiled during the 24 Feb 99 ERAC meeting:</p> <p>Benson: Deliver the response to FAA's 19 Oct 98 letter concerning site priorities. Status: The response is in the mail.</p> <p>Ridolfi: Provide the CAD drawing of the quarry site to USAED and Jacobs by 8 Mar 99. Status: In progress.</p> <p>Benson: Reconfirm quarry site usage with the Natural Resources Department. Status: In progress; the left side will be held open for gravel operations.</p> <p>Benson: Prepare a Forestry Standard Plan for brushing by 5Mar 99, including disposal, chipping, composting, and burning options. Status: In progress.</p> <p>Gunyah: Coordinate loan of a backhoe and dumptruck for chipping services. Status: Dutch Achenbach is assembling a crew.</p> <p>Beyette: Determine whether the airport towers (lighting towers) can be reused for other purposes. Status: In progress.</p> <p>USCG: Inspect the dock pipelines and determine necessary actions. Status: The pipelines were inspected on 25 Feb 99.</p> <p>Beyette: Coordinate web site development with USCG, MIC, BIA, and USAED. Status: In progress; completion expected in four weeks.</p> <p>Jean: Deliver the letter to Mayor Gilmartin. Status: Letter was delivered 24 Feb 99.</p> <p>FAA: Issue the scope of work to MIC by 12 Mar 99. Status: In progress;</p>

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		completion by 12 Mar 99 is feasible.
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		<p>Jacobs: Request list of business licenses from MIC for subcontracting purposes. Status: Done.</p> <p>Jacobs: Advertise for housing requirements. Status: Flyers were completed.</p> <p>Jacobs: Prepare Community Relations Plan. Status: In progress.</p> <p>Askren/Benson: Confirm the date of the Health Fair. Status: The Health Fair is in May, but the exact date is unknown at this time. Benson will contact Sandy Wilson for the date.</p> <p>Benson: Coordinate student attendance with the school district. Status: Benson will work with Askren on this issue.</p>
<p>Benson</p> <p>MIC</p> <p>MIC</p> <p>Beauchamp</p>	3.0	<p>New Issues/Action Items</p> <p>Beauchamp reminded Benson that USAED needs an invoice for work done on the asbestos project.</p> <p>The sewer project will start in May with earth work and pipeline work. Benson will investigate the sewer project and inform Dillon of the contractor's name.</p> <p>Abadie needs an answer to the 10 Feb 99 letter to Mayor Gilmartin regarding review of the environmental assessment and whether it complies with MIC requirements for coastal zone management.</p> <p>Abadie needs information regarding bald eagle nests, crossing Colby Creek, and other environmental resource issues. He asked for comments and MIC requirements.</p> <p>Deering asked about the HLA/Wilder Report on the UST site assessment and closure. Beauchamp will check on its delivery date.</p> <p>Action:</p> <p>Investigate the sewer project and inform Dillon of the contractor's name.</p> <p>Respond to USAED's 10 Feb 99 letter regarding review of the environmental assessment.</p> <p>Provide information to USAED regarding environmental resource issues.</p> <p>Find out the delivery date of the HLA/Wilder UST Closure Report.</p>
<p>MIC</p> <p>MIC</p>	4.0	<p>OSWER Update</p> <p>Ridolfi said there are two coordination issues. After the ordinances are reviewed by the council, MIC will provide updates to the MOU Group. In addition, MIC wants to coordinate with USCG regarding an Emergency Response Plan for the island.</p> <p>Action:</p> <p>Provide ordinance updates to the MOU Group.</p> <p>Coordinate with USCG regarding logistics for the Emergency Response Plan.</p>

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Jacobs	5.0	Teleconference Schedule The next regularly scheduled MOU Group teleconference is Tuesday, 16 Mar 99, at 1:30 pm (Alaska). Action: E-mail the agenda for the next teleconference to participants on 12 Mar 99.
		Teleconference adjourned at 2:30 pm (Alaska).